Boat, Trailer and Snowmobile Bill of Sale

For private sales in Ontario. Fill in only the sections that apply, and list each price separately.

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Free template

1. SELLER AND BUYER

Seller full legal name | Seller phone | Seller city / postal code

Seller street address

Buyer full legal name | Buyer phone | Buyer city / postal code

Buyer street address

2. WHAT IS BEING SOLD

Tick all that apply: ☐ Boat ☐ Outboard / motor ☐ Boat trailer ☐ Utility / other trailer ☐ Snowmobile

3. BOAT AND MOTOR

Year | Make / builder | Model | Length (ft) | Hull material

Hull serial number (HIN) | Pleasure Craft Licence number

Motor year | Motor make | Horsepower | Motor serial number

4. TRAILER

Year | Make | Trailer VIN / serial | Plate number

5. SNOWMOBILE

Year | Make | Model | VIN / serial

6. PRICE AND PAYMENT

Date of sale (YYYY-MM-DD) | Boat $ | Motor $ | Trailer $ | Snowmobile $ | TOTAL $

Payment: ☐ Cash ☐ Bank draft / certified cheque ☐ Interac e-Transfer ☐ Other

☐ Sold "as is", no warranty ☐ Seller confirms no money is owed on any item ☐ Extras included (listed below)

Extras and notes (cover, life jackets, fuel tank, electronics, known problems)

The seller confirms they own the items above and have the right to sell them, and that the information is true.

7. SIGNATURES

Seller signature (sign in ink) | Date (YYYY-MM-DD) | Buyer signature (sign in ink) | Date (YYYY-MM-DD)

What to Do After the Sale

Ontario and federal steps for boats, trailers and snowmobiles. Tick off as you go.

Boat (Transport Canada Pleasure Craft Licence)

- [ ] **Seller: do not cancel the licence.** The licence number stays with the boat for life. Give the buyer the licence and a signed bill of sale.
- [ ] **Buyer: transfer within 30 days.** Since 2026 the new owner must apply within 30 days, and the transfer costs $24 (adjusted for inflation each year).
- [ ] **Have ready:** the signed bill of sale, government ID and a current side-view colour photo of the boat.
- [ ] **Carry the bill of sale on board** until the licence is in your name. Applying online gives you a temporary 30-day licence.
- [ ] **No UVIP needed.** Ontario does not require one for motorized boats.

Trailer (ServiceOntario)

- [ ] **Seller: sign the transfer** on the back of the trailer permit and keep the plate.
- [ ] **Buyer: register at ServiceOntario** with the bill of sale and signed permit, and get your own plate.
- [ ] **Expect the 13% sales tax** to be collected on the trailer when you register it.

Snowmobile (ServiceOntario)

- [ ] **No UVIP needed** for a motorized snow vehicle, but you still need a signed bill of sale and the permit signed over.
- [ ] **Buyer: register the transfer** at ServiceOntario and get insurance before you ride. Trail riding also needs a trail permit.

Why separate prices matter

Listing the boat, motor and trailer as separate prices makes registration, insurance and any later tax questions much simpler. Use honest figures: Ontario charges retail sales tax on private purchases of many vehicle types, and it can also apply to the boat and motor. Before you budget, ask ServiceOntario or the Ontario Ministry of Finance (1-866-668-8297) what applies to your purchase.

Official pages: tc.canada.ca (pleasure craft licensing) | ontario.ca/page/used-vehicle-information-package | ontario.ca/document/retail-sales-tax